

A New 2 Day Seminar Coming to Your Area

Implementing & Optimizing Computerized Maintenance Management Systems (CMMS)™

For a schedule
of open enrollment
classes or to bring
this training to your
plant or facility,
contact us @

1-877-97-TRAIN

**www.American
Trainco.com**

Learn How to Evaluate, Select & Manage CMMS the Easy Way

Learn To:

- Audit / Optimize Your Current CMMS
- Turn Maintenance into a Profit Center
- Justify a CMMS
- Specify and Select a CMMS
- Successfully Implement a CMMS

Includes Interactive Exercises

- **Reserve Your Space Now! CALL 1-877-97-TRAIN**
- **This seminar can be presented at your facility for larger groups**
- **Check us out online at www.AmericanTrainco.com
for a complete listing of all seminars coming to your area**



Implementing & Optimizing Computerized Maintenance Management Systems (CMMS)™

"The informal approach and encouragement of questions made this seminar very meaningful."

"The instructor was well prepared to address the topics we desired and held our interest for the entire workshop."

PURPOSE OF SEMINAR

Whether you operate in a small facility or a large, multi location plant, a Computerized Maintenance Management System (CMMS) will help you run your maintenance program more efficiently and cost effectively.

This CMMS course will help you to understand the objectives, features and benefits of a CMMS and how this technology can help you to improve maintenance productivity, equipment quality and provide better service to other departments all while reducing your maintenance operations cost.

Whether you are considering implementing a CMMS or whether you already have a system that is not working optimally, this is a practical and hands-on course designed for you and your key people in the team to ensure you are on the right track to gain real benefits from a CMMS.

LEARNING OBJECTIVES

Upon completion of this course students will receive a personalized American Trainco Certificate of Completion and 1.4 CEU's (Continuing Education Credits) approved by the Maintenance Training Association of the Americas indicating that he or she has learned how to:

- Understand the Fundamentals of Maintenance Management
- Turn Maintenance into a Profit Center
- Identify Key Modules of CMMS
- Identify Optional Features of CMMS
- Understand how Advanced Technologies apply to CMMS
- Understand the Objectives, Features, and Benefits of CMMS
- Justify a CMMS
- Develop CMMS System Specifications
- Evaluate and Select a CMMS
- Implement a CMMS
- Audit / Optimize the use of your CMMS

ABOUT OUR INSTRUCTORS

All American Trainco instructors are required to have a formal education and real world work experience. They need to be leaders in their field. We don't hire field people without teaching experience, and we don't hire teachers without field experience. They must have both. And since attendees critique the instructor at the end of each class, a positive and enjoyable learning experience is virtually guaranteed.

UNAFFILIATED & NON-COMMERCIAL

Unlike some training experiences, you won't get a sales presentation at an American Trainco seminar – all you get is an honest, commercially unbiased education. We do not endorse or engage in the sale and promotion of any other supplier's products, so you know that by attending one of our seminars, your time and money is well spent.

WHO SHOULD ATTEND

This course is designed for anyone who is concerned with implementing, optimizing or simply understanding a Computerized Maintenance Management System as a way to improve maintenance efficiencies. This seminar is a must for anyone who is involved in maintenance, planning, scheduling or operations at facilities or plants, including:

- Plant Engineers
- Operations Managers
- Maintenance Managers & Supervisors
- Engineering Technicians
- Industrial & Manufacturing Engineers
- Maintenance Planners
- Maintenance Schedulers
- Purchasing Managers
- Inventory Related Managers
- Anyone interested in Maintenance Management

HIGH QUALITY PRESENTATIONS

From the start we've demanded that all our presentations would be lively, attractive, crisp and clear. Our instructors use state-of-the-art computers, projection equipment and software to bring you a high quality visual experience.

TEACHING PHILOSOPHY

"Real World Training...for Real World Needs", is not just our slogan, but also our mission statement. At American Trainco, we approach our students as if they were our own employees. We instruct and guide them in practical knowledge that allows them to immediately go back to their workplace and apply what they have learned. Our instructors are seasoned veterans with years of real world experience, and the students who attend our seminars often get more from a few days of training than an entire year of reading textbooks or watching videos. How do we know? They tell us.

Other Seminars Coming To Your Area!

- Basic Electricity for the Non-Electrician™
- Electrical Troubleshooting
- Air Conditioning & Refrigeration
- Boiler Operation, Maintenance & Safety™
- Arc Flash Protection & Electrical Safety™
- 2011 National Electrical Code®

And 20+ other courses in the following areas:

- Electrical / Electrical Controls
- HVACR
- Mechanical
- Facility & Plant Management
- Fluid Power
- Pumps / Piping
- Codes / Standards / Safety

Call 1-877-97-TRAIN, or visit
www.AmericanTrainco.com
to get your complete schedule today!

C O U R S E O V E R V I E W

Students who participate in this two-day program will learn about the objectives, benefits and features of a Computerized Maintenance Management System (CMMS). The seminar discusses CMMS modules and state-of-the-art technologies that are used with a CMMS. Students will learn how to develop system specifications for their application as well as how to justify, evaluate, implement, audit and optimize a CMMS. As an integral part of the course, real world exercises are included to help understand the material covered and to better apply seminar content at a future time.

AGENDA

DAY 1

Turn Maintenance into a Profit Center

- Maintenance Image
- Impact of downsizing on maintenance
- Cost Center approach
- Profit Center approach
- Turning maintenance into a Profit Center: Step-by step process
- Bridging the gap between executive and maintenance management

CMMS Overview

Basic Modules

- Equipment Data
- Preventive Maintenance
- Work Order System
- Spare Parts Inventory Control
- Requisition / Purchasing
- Maintenance Planning and Scheduling
- Budgeting

Additional Features

- Report Generator
- Screen changes
- Security

Advanced Topics

- Mobile technology
- Bar Code, Pocket PCs...
- RFID
- Web based CMMS
- Imaging
- Interfacing

DAY 2

How to Justify a CMMS

- Problems with a manual or existing maintenance system
 - Identify key problems with a maintenance department. Attendees will be able to identify their problems such as lack of manpower, planning and machine history, spare parts NOT available when needed.
- Determine Objectives, Features and Benefits of a CMMS for your application
- How to Justify a CMMS
 - Compute savings
 - Document cost estimates
 - Calculate Return on Investment (ROI)
- Set up Key Performance Indicators (KPIs)

Specifying a CMMS

- Convert your CMMS requirements into RFP (Request for Proposal)

How to Evaluate/Select a CMMS

- What features does a quality CMMS provide
- What is the importance of the selection process
- Why should you involve your employees
- Learn how to evaluate a CMMS using a comprehensive list of criteria
- Learn how to select the best CMMS for your organization that will work for many years (Using a unique mathematical model)

How to Implement a CMMS

- Do's and don'ts of implementing a CMMS
- How to ensure management commitment
- How to determine scope of project
- Deciding schemes for equipment number, locations etc.
- How to gather/enter data
- Develop a prototype
- Final Implementation
- Follow up/Monitor continuous improvement

Audit/Optimize your CMMS

- Audit your current CMMS and learn how to optimize the use of your CMMS

Most students who attend our seminars are interested in a well-rounded general education. But many others have unique issues they face at work, and so they want specific answers to specific questions. Therefore, at the beginning of each seminar students are given the opportunity to briefly write down their reasons for coming to the seminar and/or what they hope to specifically learn while in attendance. Using this information, the instructor may change or vary the course information listed above depending on the needs and interests of the students.

SEMINAR AGENDA

7:30am	Registration
8:00am	Class Begins
12:00-1:00pm	Lunch (on your own)
4:30pm	Class Ends

SEMINAR FEE

\$990 Both Days

NO RISK REGISTRATION & MONEY BACK GUARANTEE

If you're not sure you'll be able to attend this seminar, you can still make a reservation to hold your space in class. While payment is due prior to the start of the seminar, you may choose a full refund or credit for cancellations made at least 24 hours in advance. Student substitutions can also be freely made at any time prior to the start of the seminar. Refunds will not be issued for registered attendees who fail to show up and have not given a notice of cancellation. In the rare event that you do not receive the expected value after attending our seminar, simply notify us in writing of your reasons and your money will be promptly refunded.

IN-HOUSE TRAINING

You can bring this or any other maintenance training program directly to your facility. Simply give us a call, tell us what you're looking for, and we'll provide you a quote. We also provide custom training for courses not listed in this brochure.

Contact Dan or David at 1-877-97-TRAIN
 Email DavidH@AmericanTrainco.com
 Or visit us on the web at www.AmericanTrainco.com

CONSULTING

American Trainco offers complete consulting services for maintenance, reliability and maintenance management programs including assessments, training, implementation and change management. In addition to the consulting, we offer complete maintenance and manufacturing training programs to predict, assess, train and certify for all of your facility and maintenance needs.

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REGISTRATION

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“The hands-on activities and participation by the audience added a great dimension to the class.”

SEMINAR FEE

Both Days: \$990

FIVE EASY WAYS TO REGISTER

- 1) **Internet** www.AmericanTrainco.com
- 2) **Fax** (303) 531-4565
- 3) **Phone** Toll Free 1-877-978-7246 or (303) 531-4560
- 4) **Mail** American Trainco, Inc. P.O. Box 3397 Englewood, CO 80155
- 5) **E-mail** Information from this form to: sales@AmericanTrainco.com

Primary Contact / Authorizing Supervisor: Name _____

Title _____ Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Seminar Attendees: Name Title E-Mail Seminar City

Name	Title	E-Mail	Seminar City

Billing Information: (Please fill out this section only if the "Bill To" name and address is different than the Authorizing Person's name and address above.)

Individual's Name Title Company Name

Address City State Zip

Phone Fax Email

Payment Method: Card Number: _____

Visa Expiration Date: _____

MasterCard Name on Card: _____

Discover Signature _____

American Express

Check Enclosed (Make payable to: American Trainco, Inc.)

Bill Purchase Order #: _____



PO Box 3397
Englewood, CO 80155



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